

Checklist to help you organize the time after your arrival

1. Studentenwerk Dresden

- sign the tenancy agreement
- pay the deposit

Required document

- a) passport
- b) copy of your notification of admission

→ You will receive your tenancy agreement as well as the keys for your room.

2. Academic International Office

- collect the registration as well as the payment form

3. Municipal registration office

- registration of your new address

Required documents

- a) passport
- b) copy of your tenancy agreement

→ You will receive a confirmation that you have registered.

4. Bank

- open a fee-free student bank account
- payment of the semester fee (please use the payment form from the Academic International Office)
- if possible you may already transfer money on your bank account

Required documents

- a) passport
- b) copy of your confirmation document from the registration office registration
- c) copy of your notification of admission

→ You will receive your bank account details and a copy of the payment form.

5. Health insurance company

EU citizens:

- sign up with a health insurance company

Required documents

- a) EHIC - European Health Insurance Card
- b) copy of your notification of admission
- c) passport

→ You will receive a confirmation document from your health insurance company.

5. Health insurance company

Non-EU citizens:

- obligatory health insurance/sign up for a student health insurance package

Required documents:

- a) copy of your notification of admission
- b) passport
- c) your bank account details

→ You will receive a confirmation document that you have signed up for health insurance coverage.

6. Academic International Office

- apply for matriculation and your student identity card

Required documents:

- a) completed registration form
- b) copy of the confirmation of payment of the semester fee
- c) confirmation about your health insurance

→ You will receive your confirmation of matriculation and your student identity card after a few days.

7. Studentenwerk

- hand in your bank account details and your bank collection authorization (for the payment of your monthly rent of your room in a hall of residence)
- hand in the confirmation of matriculation

8. Municipal International Office

- apply for a residence permit

Required documents:

- a) completed application form
- b) passport
- c) Visa (falls existent)
- d) a copy of your notification of admission
- e) confirmation of matriculation
- f) a copy of the tenancy agreement
- g) a copy of the registration confirmation of the Registration Office
- h) a copy of the confirmation of the health insurance company
- i) financial certificate

→ You will receive your residence permit. (Non-EU citizens)

→ You will receive a freedom of movement confirmation. (EU citizens)